RESOLUTION 1.1 - OFFICIAL REGULAR MEETINGS.

"BE IT RESOLVED that the Commissioners of the St. Paul Blvd. Fire District shall hold a meeting to transact any business pertinent to the Fire District on the **Last Monday** of each month at Cooper Road Fire Station starting 5:00pm for the year 2026 except May due to Memorial Day which will be held on alternate date."

Moved by: Commissioner Gartland

Seconded by: Commissioner Shafer

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.2 - OFFICIAL DEPOSITORY.

"BE IT RESOLVED that the **Canandaigua National Bank & Trust** be the official Bank and depository of all funds of the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Shafer

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.3 - **OFFICIAL INVESTSMENT INSTUTIONS.**

"BE IT RESOLVED that the **Canandaigua National Bank & Trust, New York Class & BNY Mellon** be the official Investment Institutions of any funds of the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Skelton

Seconded by: Commissioner Wise

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.4 - OFFICIAL NEWS MEDIA.

"BE IT RESOLVED that the **Daily Record & Democrat & Chronicle** to be the official Newspapers for the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Shafer

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.5 - LEGAL SERVICES.

"BE IT RESOLVED that **Harter, Secrest & Emery** for general council and **Harris Beach** for labor matters, be the official law firms for the St. Paul Blvd. Fire District for the year of 2026."

Moved by: Commissioner Wise

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.6 - AMBULANCE SERVICE.

"BE IT RESOLVED that the **Irondequoit Ambulance Inc.** be the official ambulance provider service for the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Shafer

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.7 - MEDICAL SERVICES.

"BE IT RESOLVED that the **Rochester Regional Health,** be the official medical service for the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Wise

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.8 - EMPLOYEE ASSISTANCE PLAN SERVICE.

“BE IT RESOLVED that the **Strong U of R Medical Center** be the official EAP provider for the St. Paul Blvd. Fire District for the year 2026.”

Moved by: Commissioner Shafer

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 1.9 - INSURANCE SERVICES.

“BE IT RESOLVED that **Gary R. Wilkins of Wilkins Insurance Agency,** be the official agent on record for the St. Paul Blvd. Fire District for the year 2026.”

Moved by: Commissioner Skelton

Seconded by: Commissioner Wise

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.1 - PREPAYMENT OF THE BILLS.

“BE IT RESOLVED that the Treasurer of St. Paul Blvd. Fire District be empowered to pay utility bills, worker’s compensation, approved training courses and other such bills which may include discounts and come due at the first part of each month, prior to the regular meetings for the year 2026.”

Moved by: Commissioner Wise

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.2 - SALARY OF TREASURER / BUSINESS MANAGER.

“BE IT RESOLVED that the Board of Fire Commissioners of the St. Paul Blvd. Fire District set the salary and benefits for the **Treasurer/Business Manager** of the St. Paul Blvd. Fire District for the year 2026 are provided in the employee agreement.

Moved by: Commissioner Skelton

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.3 - SALARY OF DEPUTY TREAURER.

"BE IT RESOLVED that the Board of Fire Commissioners of the St. Paul Blvd. Fire District set the salary for the **Deputy Treasurer** of the St. Paul Blvd. Fire District for the year 2026 increase 3% per hour for actual time worked and properly reported."

Moved by: Commissioner Wise

Seconded by: Commissioner Shafer

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.4 - SALARY OF SECRETARY/DISTRICT ADMINISTRATOR.

"BE IT RESOLVED that the Board of Fire Commissioners of the St. Paul Blvd. Fire District set the salary for the **Secretary/District Administrator,** of the St. Paul Blvd. Fire District for the year 2026 increase 3% per hour for actual time worked and properly reported."

Moved by: Commissioner Skelton

Seconded by: Commissioner Wise

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.5 - SALARY OF DEPUTY SECRETARY

"BE IT RESOLVED that the Board of Fire Commissioners of the St. Paul Blvd. Fire District the **Deputy Secretary** of the St. Paul Blvd. Fire District for the year 2026 will remain a non-compensated position."

Moved by: Commissioner Shafer

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.6 - SALARIES OF FIRE SAFETY, CHILD SEAT & EXPLORER POST ADVISOR & ASSOCIATES.

"BE IT RESOLVED that the Board of Fire Commissioners of the St. Paul Blvd. Fire District set the wage for the volunteer firefighters who work the **Fire Safety, Child Safety Seat & Explorer Post Advisor** of the St. Paul Blvd. Fire District at **$35.00** per hour and the **Assistant Associates at $30.00** per hour for the year 2026 for actual time worked and properly reported.

Moved by: Commissioner Wise

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.7 - OFFICIAL TORT CLAIMS.

"BE IT RESOLVED that the Treasurer of the St. Paul Blvd. Fire District be charged with the responsibility of filing and reporting of notices of **Tort Claims** against the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Shafer

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.8 - KNOWN MEETINGS.

"BE IT RESOLVED that the St. Paul Blvd. Fire District, upon receipt of a properly completed voucher, will pay expenses for those Fire District Officers attending quarterly or annual meetings, workshops and seminars of the following organizations supported by the St. Paul Blvd. Fire District for the year 2026."

Monroe County Fire Districts Officers Association

Association of Fire Districts State of New York

Firemen's Association State of New York

Monroe County Fire Chiefs Association

New York State Fire Chiefs Association

International Association of Fire Chiefs

International Code Council

Moved by: Commissioner Shafer

Seconded by: Commissioner Wise

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 2.9 - TRAVEL EVENTS.

"BE IT RESOLVED that the St. Paul Blvd. Fire District authorize and acknowledge the attendance of any St. Paul Blvd. volunteer or career firefighter, fire district officers including a member of the Board of Fire Commissioners, or district employee to approved meeting, seminar, workshop, conference or training opportunity of an organization recognized by the St. Paul Blvd. Fire District, providing that advance permission granted by a Chief Officer of the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Wise

Seconded by: Commissioner Skelton

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 3.1 - TRAVEL REIMBURSEMENT.

"BE IT RESOLVED that the St. Paul Blvd. Fire District authorizes approved travel mileage to be reimbursed at the current federal approved rate. BE IT FURTHER RESOLVED that the St. Paul Blvd. Fire District authorizes approved meal expenses to be reimbursed on a per diem of $75.00 per day. BE IT FURTHER RESOLVED that the St. Paul Fire District authorizes approved lodging expenses to be reimbursed at the prevailing single occupancy rate for the facility utilized for the year 2026."

Moved by: Commissioner Shafer

Seconded by: Commissioner Gartland

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 3.2 - USE OF PROCUREMENT POLICY.

"BE IT RESOLVED that the St. Paul Blvd. Fire District requires the use of the established Procurement Policy as adopted July 18, 2002, and as amended January 7, 2026, for the year 2026."

Moved by: Commissioner Skelton

Seconded by: Commissioner Shafer

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 3.3 - MEMBERSHIP BORDERS.

"BE IT RESOLVED that the **Membership Borders** for active membership for volunteers will be set as the Town of Irondequoit and a ten (10) mile radius around CRFH to be reviewed on a case-by-case basis for the St. Paul Blvd. Fire District for the year 2026."

Moved by: Commissioner Gartland

Seconded by: Commissioner Shafer

Vote AYE: 5 NAY: 0

Dated: January 7, 2026

RESOLUTION 3.4 - BOARD ASSIGNMENTS.

"BE IT RESOLVED that the following Board assignments are as follows for the St. Paul Blvd. Fire District for the year 2026."

PRIMARY:

Personnel: Commissioner Shafer

Liaison to IAFF Local & IAFF Intl.: Commissioners Shafer & Gartland

Apparatus & Equipment: Commissioner Wise

Finance: Commissioner Gartland

Communications: Commissioner Weaver

Buildings & Grounds: Commissioner Skelton

Liaison for Capital Improvements: Commissioner Gartland

Interface with Irondequoit Ambulance: Chief Stavalone & Commissioner Skelton

Health & Wellness: Commissioner Gartland

Strategic & Long-Term Planning & Research: Commissioner Gartland

SECONDARY:

Annual Inspection: Commissioner Shafer

Delegate to Monroe Country Fire Dist. Off.: Commissioner Wise

Delegate to Assoc. of Fire Dist. of State of N.Y.: Commissioner Skelton

Delegates to County Safety Comm.: Chief Stavalone & Commissioner Weaver

Municipal Training Officer: Captain O'Neal

Moved by:	Commissioner Shafer
Seconded by:	Commissioner Wise
Vote	AYE: 5 NAY: 0
Dated:	January 7, 2026