St. Paul Boulevard Fire District
Minutes of the 1249th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
April 27, 2026

The meeting was called to order at 5:00 PM by Chairperson Weaver.

Attendance:
Chairperson Weaver, Commissioner Shafer, Commissioner Gartland, Commissioner Wise, Commissioner Skelton, Secretary/Treasurer Zubrzycki, Chief Stavalone, and Asst. Business Manger Ben Skelton, Battalion Chief Warth, and Captain MTO O'Neal.

Excused: Commissioner Shafer departed after presenting his items due to a previously excused commitment.

Pledge: The pledge of allegiance was led by Commissioner Shafer.

Public Appearances:

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:
The minutes of March 30, 2026 commission meeting have been distributed previously and are in the Board members' folders. Chairperson Weaver moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Weaver asked for a motion to approve the minutes. A motion was made by Commissioner Shafer and second by Commissioner Wise to approve the minutes of March 30, 2026. This motion was carried 5-0.

Correspondence and Petitions:

Incoming:

- Chief Stavalone was approached by a firefighter seeking approval for a new T-shirt design to be worn at the firehouse during the month of June. Following discussion, it was determined that existing uniform protocols would remain in effect, while the T-shirt would be allowed for the month of June. A motion to uphold this decision was requested. A motion was made by Commissioner Skelton and seconded by Commissioner Gartland. This motion was carried 5-0.

Outgoing: None

Chief's Report:
Chief Stavalone reported on the following items:

- 627 calls ytd. There was a small fire at Irondequoit High School that was quickly handled and is currently being investigated as an arson.
- An Irondequoit High School student attended the St. Paul Blvd Fire House to satisfy community service hours. Having completed their community service hours, they are

interested in volunteering further, sparking discussion of policies and protocols to be investigated for this moving forward to make a safe and well-informed decision.
- Monroe County Public Safety Department is sending interns to St. Paul for hands-on experience, including occasional ride-alongs.
- Chief Stavalone informed the Board he received a letter thanking himself and the Board for attendance to the FDIC conference this past week from Firefighter Lepiane.

Report of the Attorney: No Report.

Report of Secretary:
Asst. Business Manager reported the following items:
- Asst. Business Manager Skelton presented the Final LOSAP Points for 2025. A motion was requested to approve the points report. A motion was made by Commissioner Shafer and seconded by Commissioner Gartland. This motion was carried 5-0.

Communications & Information Technology: None

Apparatus, Equipment & Insurance:
Commissioner Wise reported on the following items:
- Engine 155 is still being outfitted
- Radio equipment for engine 158 will be mailed out this week.

Personnel: No Report

Strategic and Long-Term Planning and Research: No Report

Building & Grounds:
Commissioner Skelton reported on the following items:
- Battalion Chief Dewitt informed the board on the updated construction information for the Training Facility. The anticipated construction start date is the week of May 26th, with an expected completion date of September.
- Commissioner Skelton informed the board of an inquiry by a neighbor of the St. Paul Blvd Fire House to extend and connect their backyard fence to that of St. Paul's fence. Further discussion is going to be held, as well as inquiry into legal advice and other precedents related to this.

Building Master Plan and Long-Term Planning:

- The April public meeting was well attended with an overall positive response with a few concerns presented.
- Commissioner Skelton met with Harbor Hill neighborhood group with about 60 people in attendance, and a positive response. One of the attendees noted that their brother is a volunteer Firefighter in Hudson Valley, where they are renovating their current firehouse for around $20 million.
- The final public meeting will be held on May 20th, which will be followed by the Building Bond vote on June 16th.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #7 and abstract #8 to be approved for payment (copy filed with these minutes).

The total expenses for the month were $239,509.87. Notable expenses for this month to bring to the Board's attention were $26,537.00 to Witmer Public Safety for seven sets of Turnout Gear and $24,357.21 to Passero Architecture for conceptual and pre-referendum work and structural work for the months of February, March, and April.

Treasurer Zubrzycki also reviewed the income revenue for the month which totaled $51,083.01 which included $250.00 revenue from Irondequoit High School for the use of the large meeting room for the school budget vote. Also $617.55 revenue from T-Mobile Cell Tower Rental.

After a review of the abstracts by the Treasurer and with the Board's review, a motion by Commissioner Gartland and seconded by Commissioner Skelton to approve the bills after proper auditing by the Board was carried 4-0.

Old Business:

- IAFF Trust Physicals are being explored further, now with UDS as the provider. The participating departments will be St. Paul, Irondequoit, and Brighton. Irondequoit Fire Department will likely host the physical site, and the proposed dates currently are the second or third week of June.
- 3-month CDs are coming due in July at a rate of 3.56%.

New Business:

- A special meeting will be held on May 6th to approve the resolution for referendum. Following the adoption of the resolution, the Treasurer / Secretary will publish the legal notice for the Permissive Referendum regarding the proposed new building vote.
- The Monroe County Board of Elections has been contacted for a list of eligible election workers. Currently one additional election worker is needed.

- Treasurer Zubrzycki addressed the Board regarding an increase in wage for the election workers due to the volume of voters and volume of precautions that are in place for the upcoming vote. A motion was requested to increase the hourly wage to $25 an hour. A motion was made by Commissioner Gartland and seconded by Commissioner Wise. This motion was carried 4-0.
- Voting supplies are currently in transit, with the exception of the new ballot box, which has already arrived.

Executive Session:
Chairperson Weaver then moved the meeting to an Executive Session for a personal matter. The Executive Session started at 5:01pm. This Executive Session was terminated at 5:21pm.

Adjournment:
There being no further business, the April 27, 2026, meeting was moved for adjournment by Commissioner Wise and second by Commissioner Skelton at 6:09 pm. The motion was carried 4-0.

Respectfully submitted,
Ben Skelton
Asst. Business Manger