St. Paul Boulevard Fire District
Minutes of the 1250th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
May 18, 2026

The meeting was called to order at 5:00 PM by Chairperson Weaver.

Attendance:
Chairperson Weaver, Commissioner Shafer, Commissioner Gartland, Commissioner Wise, Commissioner Skelton, Secretary/Treasurer Zubrzycki, and Asst. Business Manger Ben Skelton, Battalion Chief Dewitt, and Captain MTO O'Neal.

Excused: Chief Stavalone

Pledge: The pledge of allegiance was led by Commissioner Weaver.

Public Appearances:

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:
The minutes of April 2, 2026 commission meeting and May 6, 2026 special meeting have been distributed previously and are in the Board members' folders. Chairperson Weaver moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Weaver asked for a motion to approve the minutes. A motion was made by Commissioner Skelton and second by Commissioner Wise to approve the minutes of April 27, 2026 and May 6, 2026. This motion was carried 5-0.

Correspondence and Petitions:

Incoming:

- St Paul Blvd Fire Department was awarded a certificate of recognition by the American Red Cross for the collection of 190 units in 2025.
- St. Paul Blvd Fire District received a subpoena for evidence from Monroe County regarding a traffic accident.
- St. Paul Blvd Fire District received a letter from Osborn Reed & Burke detailing the dismissal of a long-standing legal matter.

Outgoing: None

Chief's Report: No Report.

Report of the Attorney: No Report.

Report of Secretary: No Report.

Communications & Information Technology:
Commissioner Weaver reported on the following items:

- The annual radio update is in progress.
- A new software platform is being explored to consolidate online training platforms. A vendor recommendation will likely be made at the June commission meeting. Implementation for this platform will likely be January 1, 2027.

Apparatus, Equipment & Insurance:
Commissioner Wise reported on the following items:

- Engine 155 is likely to be returning this week, and finishing work is being completed.
- Commissioner Wise is waiting on a date to visit and gather a progress report on Rescue 158.

Personnel: No Report

Strategic and Long-Term Planning and Research: No Report

Building & Grounds: No Report
Commissioner Skelton reported on the following items:

- Discussion was held regarding the request for accommodation with the fence and property line with one of the neighbors of the firehouse. The board agreed to wait for counsel for the district's attorney.

Building Master Plan and Long-Term Planning:
Commissioner Gartland reported on the following items:

- Battalion Chief Dewitt communicated with Christa Construction regarding a progress update on the training facility. Christa informed Battalion Chief Dewitt that construction materials arrival has been delayed a week, and thus construction has been delayed for that time frame.
- Wednesday, May 20th, the final public informational meeting for the upcoming building bond vote will be held.
- The proposed building bond vote will be held on June 16th. The mailer for this time and date will be sent out shortly after the final public informational meeting. Banners for display in the front of the Firehouse are in progress of being developed for further display of information.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #9 and abstract #10 to be approved for payment (copy filed with these minutes).

The total expenses for the month were $398,332.72. Notable expenses for this month to bring to the Board's attention were $32,794.00 to UDN Inc for bond work, temporary toilets, and foundational work and $21,985.00 to Christa Construction LLC for construction management.

Treasurer Zubrzycki also reviewed the income revenue for the month which totaled $26,993.22 which included $617.55 revenue from T-Mobile for cell tower rental. Also $26,328.49 revenue from NY Class interest earned.

After a review of the abstracts by the Treasurer and with the Board's review, a motion by Commissioner Shafer and seconded by Commissioner Gartland to approve the bills after proper auditing by the Board was carried 5-0.

Old Business:

- IAFF Trust Career physical exams are being delayed to late June, early July.
- CDs will be expiring June 17th.
- An updated voter registration list has been received.
- The bond referendum has been posted, in accordance with the legal time-line requirements.

New Business:

- There was an incident involving the Chief Tahoe and a deer, and a quote to repair the damages has been received. Treasurer / Secretary Zubrzycki requested a motion to pay the necessary repairs, not to exceed $5,000.00. A motion was made by Commissioner Gartland and seconded by Commissioner Wise. The motion was carried 5-0.
- A list of proposed election workers was distributed among the commissioners. All of the proposed election workers have worked with the Monroe County Board of Elections, and have all been selected to insure there is no affiliation with the St. Paul Blvd Fire District. After discussion, a motion was requested to approve of these individuals to work the upcoming proposed building bond vote. A motion was made by Commissioner Skelton and seconded by Commissioner Wise. The motion was carried 5-0.
- A list of items to surplus and/or donate was distributed among the commissioners. A motion was requested to move forward to surplus and donate these items. A motion was made by Commissioner Shafer and seconded by Commissioner Gartland. The motion was carried 5-0.

- Quotes for the proposed new sign for the front of the Firehouse have been received. St. Paul Blvd Fire Assn. President Jule Rayburn is gathering more information and is looking for more consistent specifications to provide more comparable quotes.
- The West Irondequoit Central School District budget vote will take place at St. Paul Blvd Fire House tomorrow, May 19th.
- A workers compensation check has been received to reimburse St. Paul Blvd Fire District for bills paid during and in the purpose of recent career firefighter injuries.

Executive Session:
There was no executive session held.

Adjournment:
There being no further business, the May 18, 2026, meeting was moved for adjournment by Commissioner Shafer and second by Commissioner Wise at 5:59pm. The motion was carried 5-0.

Respectfully submitted,
Ben Skelton
Asst. Business Manger