St. Paul Boulevard Fire District
Minutes of the 1251th Regular Meeting of the Board of Fire Commissioners
Cooper Road Firehouse, 433 Cooper Road
June 29, 2026

The meeting was called to order at 5:00 PM by Chairperson Weaver.

Attendance:
Chairperson Weaver, Commissioner Shafer, Commissioner Gartland, Commissioner Wise, Commissioner Skelton, Secretary/Treasurer Zubrzycki, Chief Stavalone, and Asst. Business Manger Ben Skelton, Battalion Chief McMahon, Battalion Chief Warth, and Captain MTO O'Neal.

Excused: None

Pledge: The pledge of allegiance was led by Commissioner Wise.

Public Appearances: None

Moment of Silence: A moment of silence was held in memory of all past members of the St. Paul Blvd. Fire District.

Prior Minutes:
The minutes of May 18, 2026 commission meeting have been distributed previously and are in the Board members' folders. Chairperson Weaver moved to dispense with the reading of the minutes and asked if the Board members had sufficient time to review the minutes prior to tonight. All members responded affirmatively. Chairperson Weaver asked for a motion to approve the minutes. A motion was made by Commissioner Skelton and second by Commissioner Shafer to approve the minutes of May 18, 2026. This motion was carried 5-0.

Correspondence and Petitions:

Incoming:

- St. Paul Blvd Fire Department received a letter from the House of Guitars congratulating the department on the successful building bond vote and thanking the department for its service to the community.
- Treasurer Zubrzycki and the St. Paul Blvd Fire Department received a letter from Jenna Lustig and the Board of Education and the West Irondequoit Central School District thanking the forementioned parties for the use of the large conference room to host the annual budget vote and Board of Education election.

Outgoing: None

Chief's Report:
Chief Stavalone reported on the following items:

- 1,017 calls ytd. There was a fire on Lake Shore Blvd Ext, the responding crew was able to rescue the dog within the house and contain the fire to the kitchen.
- There was a double fatal fire, the fire was contained and the victims were found quickly.

- There was a call on Seville Dr. for trouble breathing, and upon arrival the woman was in cardiac arrest and was suffering from previous health conditions and was having an anaphylactic reaction. The responding crew was able to keep the woman conscious until the ambulance arrived. Chief Stavalone later received a phone call from the hospital staff that the response and action of the responding crews saved the woman.
- Chief Stavalone requested a motion to surplus 7 AEDs as they no longer have value. They are to be donated to the West Irondequoit Central School District, as they are still functioning. The motion was made by Commissioner Shafer and seconded by Commissioner Wise. This motion was carried 5-0.
- Chief Stavalone inquired with the Board regarding the location of a future meeting location during the construction of the new firehouse. After discussion, it was decided future meetings during the construction period would be held at the St. Paul Fire Fire Exempt.
- Chief Stavalone inquired with the Board regarding the status and accommodations for Irondequoit Ambulance during the construction of the new firehouse. After discussion, Chief Stavalone will discuss with Point Pleasant Fire Department in assisting with accommodations.
- During construction of the new firehouse, additional administrative workspace will be needed. Chief Stavalone investigated potential options for office space, and the board granted permission to Chief Stavalone to continue his investigations and gather pricing and potential leasing options for further discussion and review.
- Engine 155 will be going into service July 3rd.
- A Memorandum of Agreement regarding firefighter physical exam procedures was drafted and presented to the Board.

Report of the Attorney: No Report.

Report of Secretary: No Report

Communications & Information Technology:
Battalion Chief Warth reported on the following items:

- There has been another portable radio that has gone missing, now bringing the total to two.
- There was an iPad stolen out of engine 153 while at a repair shop. The search for this device is still ongoing.
- Captain MTO O'Neal distributed a proposal to the Board for a plan to consolidate the software and training programs used by the department. After exploring multiple options, the recommended platform to be used is the FirstDue Core Suite. This would allow for a consolidation of six out of the seven platforms used by the department and would be a negligible increase in the current total training software expenditure, an increase of $44.69. For 2026, the total cost would be $11,642.50. This program would begin July 1st, 2026, and has an expected live date of December 1st, 2026. Commissioner Skelton made a motion to move forward with the implementation of this platform, with a 2026 cost not

to exceed $12,000.00. This motion was seconded by Commissioner Gartland. This motion was carried 5-0.

Apparatus, Equipment & Insurance:
Commissioner Wise reported on the following items:

- Bulldog Apparatus will be having a meeting tomorrow, June 30th, to gather updates on the new rescue. Updates will follow this meeting.

Personnel: No Report

Strategic and Long-Term Planning and Research: No Report

Building & Grounds:
Commissioner Skelton reported on the following items:

- After discussion with the Town of Irondequoit and attorneys, the best course of action regarding the property line and fence of the firehouse is still being investigated. After discussion, Commissioner Skelton made a motion to proceed with the investigation and to have Battalion Chief DeWitt gather quotes for vinyl and cedar fencing. This motion was seconded by Commissioner Gartland. This motion was carried 5-0.
- Commissioner Skelton was approached by the Irondequoit Quilters Club regarding potential meeting times in the large meeting room. After discussion, the Board decided to revisit this arrangement after the completion of the new firehouse.

Building Master Plan and Long-Term Planning:
Commissioner Gartland reported on the following items:

- Commissioner Gartland extended his thanks to Chief Stavalone, Treasurer Zubrzycki, and Commissioner Skelton for their work and efforts leading to a successful building bond vote.
- There will be a meeting with Passero Architecture to begin working on building plans, with an expected time frame of three to four months to put contracts for the new firehouse build out to bid.
- The expected completion date for the Training Facility is September 2026.
- Commissioner Gartland informed the Board that he has been notified there are a required amount of solar panels that must be installed onto the roof of the new firehouse. He will investigate this further and present his findings to the Board.
- Chief Stavalone and Battalion Chief DeWitt will investigate operational logistics during the construction of the new firehouse.

Reading of the Bills:

Treasurer Zubrzycki presented abstract #11 and abstract #12 to be approved for payment (copy filed with these minutes).

The total expenses for the month were $1,199,972.63. Notable expenses for this month to bring to the Board's attention were $245,915.20 to UDN, Inc for construction labor and materials for May and June 2026 and $41,641.59 to Jerome Fire Equipment for heavy rescue tools for new apparatus.

Treasurer Zubrzycki also reviewed the income revenue for the month which totaled $74,164.50 which included $34,310.78 revenue from worker's compensation refund for employee injury. Also $25,895.23 revenue from NYClass interest earned.

After a review of the abstracts by the Treasurer and with the Board's review, a motion by Commissioner Gartland and seconded by Commissioner Skelton to approve the bills after proper auditing by the Board was carried 5-0.

Old Business:

- IAFF Trust physical exams will begin tomorrow, June 30th. The trailer where these physical exams will be conducted is on-site being set up.
- 3-months CDs are being utilized currently at 3.6% and will be due in September.

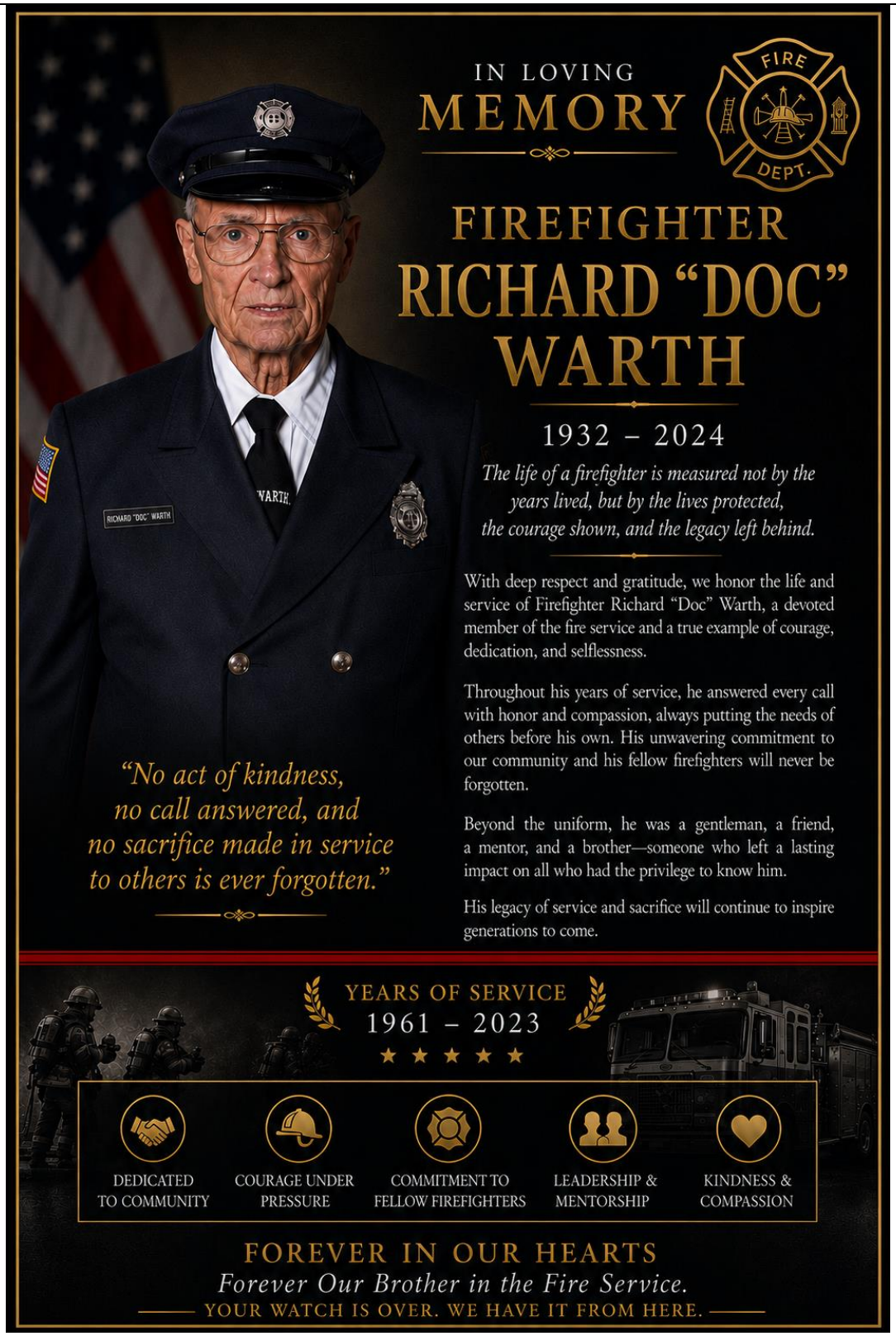
New Business:

- Budget items requests will be going out this week to determine budget needs for 2027. The 2027 budget draft will be presented at the July Board of Commissioners meeting.
- An estoppel was posted on 6/24 for the positive building bond vote.
- Discussion with BPD will begin to discuss expected timelines and processes to take place for the funding of the building.
- LOSAP reports for 2025 have been received and indicated that 16 individuals qualified for LOSAP contributions, and these reports have been distributed to the Board.
- A volunteer firefighter was injured at a Truck Company Operations class. This injury was minor and firefighter is healed.

Executive Session:
Chairman Weaver then moved the meeting to an Executive Session for a personal matter. The Executive Session started at 6:25pm. This Executive Session was terminated at 7:55pm.

Adjournment:
There being no further business, the June 29, 2026, meeting was moved for adjournment by Commissioner Shafer and second by Commissioner Wise at 7:56pm. The motion was carried 5-0.

Respectfully submitted,
Ben Skelton
Asst. Business Manger


IN LOVING
MEMORY
FIRE
DEPT.
FIREFIGHTER
RICHARD "DOC"
WARTH
1932 – 2024
The life of a firefighter is measured not by the years lived, but by the lives protected, the courage shown, and the legacy left behind.
With deep respect and gratitude, we honor the life and service of Firefighter Richard "Doc" Warth, a devoted member of the fire service and a true example of courage, dedication, and selflessness.
Throughout his years of service, he answered every call with honor and compassion, always putting the needs of others before his own. His unwavering commitment to our community and his fellow firefighters will never be forgotten.
Beyond the uniform, he was a gentleman, a friend, a mentor, and a brother—someone who left a lasting impact on all who had the privilege to know him.
His legacy of service and sacrifice will continue to inspire generations to come.
"No act of kindness, no call answered, and no sacrifice made in service to others is ever forgotten."
YEARS OF SERVICE
1961 – 2023
DEDICATED TO COMMUNITY
COURAGE UNDER PRESSURE
COMMITMENT TO FELLOW FIREFIGHTERS
LEADERSHIP & MENTORSHIP
KINDNESS & COMPASSION
FOREVER IN OUR HEARTS
Forever Our Brother in the Fire Service.
YOUR WATCH IS OVER. WE HAVE IT FROM HERE.